

VIRGINIA NATIONAL GUARD
TECHNICIAN EMPLOYMENT OPPORTUNITY ANNOUNCEMENT NUMBER: 05-167

POSITION TITLE/NUMBER: Safety and Occupational Health Specialist, 05-167, (PD Number 70574000)

GRADE/PAY: GS-0018-09 \$42,307.00 - \$54,995.00 per annum

DUTY LOCATION: AASF, Sandston, VA

OPENING DATE: 12 October 2005 **CLOSING DATE:** 10 November 2005 (1700 hrs)

EMPLOYMENT STATUS: Excepted Service Male/Female Commissioned Officers (NTE 04), Warrant Officers and Enlisted Personnel

WHO CAN APPLY:

GROUP I - Applications will be accepted from all qualified Commissioned Officers (NTE 04), Warrant Officers and Enlisted Personnel currently employed (permanent) in the Virginia Army National Guard Technician Program.

GROUP II - All qualified Virginia Army and Air National Guard Commissioned Officers (NTE 04), Warrant Officers and Enlisted Personnel, regardless of employment status (Traditional, Military Technician or AGR). To be considered as a Group II applicant, proof of appointment in the Virginia National Guard is required to be attached to the application if appointment occurred within 60 days prior to or during the advertisement period.

GROUP III - Individuals eligible for membership in the Virginia National Guard.

MILITARY ASSIGNMENT: Applicant must be qualified and eligible for award of AOC/MOS as follows: O: BR: 01A; W0: MOS: 91B, 91C; E: CMF: 42

MILITARY ASSIGNMENT: Applicant selected must occupy a military assignment in the Virginia Army National Guard that ensures proper grade, unit, and AOC/MOS prior to placement.

POINT OF CONTACT: MAJ Elena Scarbrough, (804) 236-7340

QUALIFICATION REQUIREMENTS:

GENERAL EXPERIENCE: Experience, education, and/or training which provided the candidate with a good understanding of administrative methods for accomplishing the work of an organization. This experience must reflect the ability to analyze problems, come up with practical solutions, and to communicate effectively with others.

SPECIALIZED EXPERIENCE: Work experience listed on the application must show at least twenty-four (24) months specialized experience such as: experience which required the applicant to acquire and apply knowledge of safety and occupational health laws, principles, and standards; experience in developing training aids, presenting subject matter to supervisors/technicians in informal on-the-job environments, or in formal learning environment; work experience in conducting studies and/or inspections of activities to evaluate and determine regulatory compliance, experience must demonstrate knowledge of laws, regulations, and administrative procedures involved in assessing and assuring compliance; experience must have demonstrated an applicant's ability to understand legal provisions, regulations, and administrative procedures and to apply them when analyzing specific situations; experience preparing reports using data from various source documents, and preparing reports according to prescribed guidelines.

SUBSTITUTION OF EDUCATION FOR SPECIALIZED EXPERIENCE: Two full academic years of graduate education, which is in safety and occupational health management or safety engineering, industrial engineering or directly related fields such as Industrial Hygiene, Fire Prevention Engineering or Industrial Psychology. Appropriate education and training other than that outlined above, such as military training programs, will be credited on a month-for-month basis. Applicants must submit transcripts, diplomas or other forms of completion certificates to provide verification of related courses.

KNOWLEDGE, SKILLS, AND ABILITIES (KSAs) REQUIREMENTS: Applicants should prepare separate statements addressing all KSAs listed below. Explain any military and/or civilian experience which supports each KSA. **The KSAs are NOT used for basic qualification.** They are used solely for rating and ranking candidates when there are more than ten (10) qualified applicants. If there are more than 10 qualified candidates certified, the KSAs will be used to assist in determining the best qualified candidates to be referred to the selecting supervisor. Failure to provide KSAs may result in inability to refer basically qualified candidates for consideration or interview.

1. Knowledge of safety and occupational health laws, principles, standards and inspection methods required to identify unsafe acts and working conditions.
2. Ability to transfer information understandably to individuals and/or groups informally and in classroom situations.

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3. Knowledge of safety and occupational laws, and inspection and survey techniques sufficient to identify hazardous work practices and to recommend corrective measures.
4. Skill in analyzing mishap data to determine trends including type of mishaps and equipment involved and frequency and severity of mishaps to Government personnel and property.
5. Ability to prepare reports.

DUTIES AND RESPONSIBILITIES - POSITION DESCRIPTION NUMBER 70574000: Participates in the administration of the safety and occupational health program for ground and explosive safety to control or eliminate unsafe behaviors and hazards in accordance with DOD, Occupational Safety and Health Administration (OSHA), State and National Guard Bureau (NGB) safety regulations and standards. Reviews assigned accident/incident reports related to ground and explosive property damage and/or personnel injuries, including non-flying aircraft mishaps. Provides safety related expertise on surveys, inspections and evaluations of unit facilities, shops, and activities related to elimination of hazards that are applicable to aircraft operations, civil engineering, explosive safety, motor vehicle maintenance, contractor operations, etc. Participates in inspections and evaluations related to all ARNG functions to include aircraft servicing operations involving high hazard activities such as egress exercises, emergency fire fighting procedure, aircraft maintenance support, aircraft loading procedures and fuel servicing, and munitions transportation of explosives. Performs construction site inspections of facilities and contractor personnel operating on the AASF to determine compliance with applicable safety and health code requirements. Participates with the State Safety and Occupational Health Manager in conducting human factor studies to discover mishap and hazardous conditions causes and relationships in order to reduce or prevent their severity. Prepares and conducts safety training classes for supervisors and employees. Conducts promotional campaigns to stimulate interest in accident prevention. Maintains accident/injury records, reviews reports, and other data to detect common patterns and trends.

APPLICATION PROCEDURES: INTERESTED APPLICANTS MAY APPLY BY SUBMITTING A RESUME, THE OPTIONAL APPLICATION FOR FEDERAL EMPLOYMENT (OF 612), OR THE SF 171, AND KSAs TO: THE ADJUTANT GENERAL OF VIRGINIA, ATTN: VAHR-P, BUILDING 316, FORT PICKETT, BLACKSTONE, VIRGINIA 23824-6316 BY THE CLOSING DATE SPECIFIED ON THE ANNOUNCEMENT. APPLICANTS MAY ALSO EMAIL APPLICATIONS TO vanguardtechjobs@va.ngb.army.mil or fax to (434) 298-6381. APPLICATIONS RECEIVED AFTER THE CLOSING DATE WILL NOT BE CONSIDERED. THE FOLLOWING DOCUMENTS ARE NOT ACCEPTABLE AS ATTACHMENTS TO APPLICATIONS: PHOTOGRAPHS, COPIES OF POSITION DESCRIPTIONS, PERFORMANCE RATINGS (CIVILIAN OR MILITARY), AWARDS OR LETTERS OF APPRECIATION.

CONSIDERATION FOR THIS POSITION WILL BE WITHOUT REGARD TO SEX, AGE, OR HANDICAP (EXCEPT WHERE REQUIRED BY MILITARY REGULATIONS), RACE, COLOR, NATIONAL ORIGIN, RELIGION, LAWFUL POLITICAL AFFILIATION, OR MEMBERSHIP/NONMEMBERSHIP IN AN EMPLOYEE ORGANIZATION...RELOCATION EXPENSES WILL NOT BE PAID...SELECTEE REQUIRED TO PARTICIPATE IN DIRECT DEPOSIT/ELECTRONIC FUND TRANSFER. ANY GROUP II OR III APPLICANT SELECTED WILL BE REQUIRED TO COMPLETE A PRE-PLACEMENT MEDICAL SCREENING WHICH WILL BE PAID FOR BY THE AGENCY.

A complete listing of all current Virginia National Guard Technician Employment Opportunity Announcements is available at <http://www.varich.ang.af.mil/hro/jobs/jobs.htm>. Nationwide vacancy announcements are available at <http://www.neguard.com/jobs/Docs/statepoc.htm>.

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DAVID A. ARCHER
COL, AD, VaARNG
Human Resource Officer

